# Project Scope Statement

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| **Project Name** | Kosovo Mosaic Data Visualization Platform |

### Project Team Members

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| **UNDP** | **Open Data Kosovo** |
| Iris Duri (primary contact)  Besim Ilazi | Brett Romero (primary contact)  Vullkan Halili |

### Project Purpose

Visualization of Kosovo Mosaic data through interactive charts intends to maximize the usage of data from the survey, increase citizen’s engagement in policymaking at the local level, as well as enhance accountability and transparency.

### Scope Description

The scope of this project is the production of 1 interactive visualization, consisting of a yet to be specified number of individual charts, subject to the requirements stated below. This visualization will utilize Kosovo Mosaic household survey data from 2003, 2006, 2009, 2012 and 2015. Additionally, Open Data Kosovo will provide the resources to host the visualization for a period of one year from the date the project is finalized. Any extension of this would result in additional costs.

### High Level Requirements

As specified in the Terms of Reference (TOR), the visualization should:

1. present and rank the municipalities (38 municipalities) based on their performance across all public services (indicators list provided in Annex A of the TOR)
2. present a profile for each municipality and how it is performing in each of the public services
3. track performance of each of the municipalities in public service delivery and satisfaction with local government for years 2003, 2006, 2009, 2012 and 2015
4. provide text in both Serbian and Albanian (UNDP to provide translation where needed)
5. allow new data to be added in the future without need for changes to underlying code
6. allow for new indicators to be added in future without need for changes to underlying code
7. be deployed and hosted in an environment outside the UNDP.

### Deliverables

The following deliverables will be provided to UNDP:

1. **Finalized Project Scope Statement** - a document detailing the exact scope and expectations for the benefit of both UNDP and Open Data Kosovo.
2. **Visualization Concept Note** - Detailed documentation of the proposed visualization to be built. Documentation to include mockups and technical requirements.
3. **First Draft of Visualization Platform** - A draft version of the visualization that displays all the functionalities to be present in the final version (may or may not be hosted locally).
4. **Final Visualization Platform** - The final platform, hosted in its final location outside the UNDP and meeting the requirements detailed above.

### Milestones

All dates are based on a November 9 start date.

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|  | **Milestone** | **Expected Date** |
| 1 | Finalized project scope agreed | 11 Nov 2015 |
| 2 | Visualization concept agreed | 13 Nov 2015 |
| 3 | First draft of visualization platform | 27 Nov 2015 |
| 4 | Presentation to the Kosovo Mosaic 2015 Working Group | 4 Dec 2015 |
| 5 | Final visualization platform released | 11 Dec 2015 |

### Dependencies

The following are key dependencies in the project that, if not met, are likely to result in a failure to meet the deadlines identified above:

1. The corresponding questionnaire for each dataset must be provided on or before Milestone 2 is reached. Currently Open Data Kosovo only has access to questionnaires for 2012 and 2009.
2. If 2003 or 2015 data is to be included in the initial visualization, it must be provided on or before Milestone 2 is reached (along with the corresponding questionnaire).
3. Data is provided in a non-PDF format.

### Questions

1. One of the requirements provided in the TOR (Requirement 3) listed data for 2003, 2006, 2009 and 2015 - i.e. it excluded 2012. Was this intentional?
2. Two of the requirements provided outlined desired functionality for the addition of new indicators (Requirement 4) and future datasets (Requirement 5)? Can you expand on what the expectation is for those functionalities?

Want some sort of interface

1. One of the requirements mentioned in the TOR (Requirement 6) is to ‘provide an interface for data management (raw data used as source to generate data visualization)’. Can you expand on what the expectation is on that functionality?

To be clarified

1. Is the list of indicators provided in Annex A final (as far as the current datasets are concerned)?

There are more indicators (annex B)

1. What are expected to be the scores/metrics displayed? *Currently in the dataset there are sum values calculated based on VS = 100, SS = 50, SD = -50 and VD = -100. Are these the ‘scores’ that you would like to display?*

*Not blue*

*Linking*

*Albanian/Serbian*

*Explanation page*

*15th drop dead deadline*